

County of Sacramento
Planning and Environmental Review (PER)
827 7th Street, Room 225
Sacramento, CA 95814
(916) 874-6141

Office Use Only
PLNP

**COMMUNITY PLANNING ADVISORY COUNCIL
(CPAC) EARLY WORKSHOP REQUEST (PCW)**

An **Early CPAC Workshop** provides you with an opportunity to present and receive community feedback at a CPAC meeting regarding your proposed project prior to submitting a formal application.

- To apply, email this application with exhibits saved as separate PDF documents to our intake planner at planning-applications@saccounty.gov.
- It is recommended that you prepare physical exhibits, such as poster boards and handouts, of conceptual plans and any other supporting information you would like to present and discuss with the CPAC. There is no capability to present electronic slideshows (PowerPoints) or videos at CPAC meetings.
- The cost of this workshop, as of December 2024, is **\$330.22**. Once your application is received by our intake planner, you will receive an invoice along with instructions for payment.

Note: We will do our best to schedule this workshop request for the next regularly scheduled CPAC meeting. However, workshop items are only scheduled if there will be action items on the CPAC Agenda.

Project Info	Project Name:		
	Address:		Assessor Parcel Number(s):
Applicant	Name:		Contact:
	Address:		City:
	State/Zip:	Email:	Phone:
Property Owner	Name:		Contact:
	Address:		City:
	State/Zip:	Email:	Phone:

Applicant Signature: _____ Date: _____

Property Owner Signature: _____ Date: _____

Applications will **not be accepted** without signature(s) of legal property ownership or official agent / authority to file. Signatures must either be electronic certified signatures (i.e. Adobe and DocuSign) or scanned wet signatures. Signatures using a cursive typeface are not acceptable.

Brief Description of Project (attach additional pages if necessary):

[Empty box for project description]