



# MINUTES

## Design Review Advisory Committee

February 8, 2024 **11:00 – 1:00 p.m.**

Office of Planning and Environmental Review

Sacramento County – Old Administration Building

This Meeting Was Held Via Zoom

The meeting facility is accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Community Development Department at (916) 874-5160 or 874-7647 (TTY), no later than five working days prior to the meeting. California Relay Service (CRS) is a 3<sup>rd</sup> party interpretation service for deaf, hard-of-hearing, and/or speech-impaired persons. CRS can be reached by dialing 711 or 1-800-735-2929.

**Members Present:** Bruce Monighan, Dan Richards (Absent), Gennifer Munoz

**Staff:** Dustin Littrell, Cathy Perrault, Michael Wall, John Channell, Kimber Gutierrez, Mariah Windmon, Israel Villalobos, Cristian Baltazar, Austin Chan

<b>A.</b>	<b>Review of Pending Projects</b>
<b>1.</b>	<p><b><u>PLNP2022-00244 Franklin Building Addition (SPZ-DRS)</u></b>            Action: The DRAC recommended (2 Yes, 0 No, 1 Absent) that the final hearing body finds the project in substantial conformance with the Sacramento Countywide Design Guidelines and recommend its approval to the Approving Body with the deviation for the side street setback along with the recommendation that if parking reduction is required, the deviation is supported by the DRAC. If landscaping modifications are required due to the enhanced right-of-way, the applicant will work with Planning staff to resolve these issues.</p>
<b>2.</b>	<p><b><u>PLNP2023-00183 6103 Madison Parcel Map (PMR-DRS)</u></b>            Action: The DRAC recommended (2 Yes, 0 No, 1 Absent) that the final hearing body finds the project in substantial conformance with the Sacramento Countywide Design Guidelines and recommend its approval to the Approving Body.</p>
<b>3.</b>	<p><b><u>PLNP2023-00203 4134 Bannister Road Tentative Parcel Map (PMR-SPZ-DRS)</u></b>            Action: The DRAC recommended (2 Yes, 0 No, 1 Absent) that the final hearing body finds the project in substantial conformance with the Sacramento Countywide Design Guidelines and recommend its approval to the Approving Body with the recommendation that parcel 4 development project be submitted to Planning and Environmental Review for a staff level design review upon development, and also recommend a dedicated easement for future class A sidewalk developments; and to not make improvements on Bannister Road at</p>

this time, and to do them when the rest of Bannister Road has improved.

**4. PLNP2023-00055 Metro Air Park West Commercial (PMR-DRS)**

Action: The DRAC recommended (2 Yes, 0 No, 1 Absent) that the final hearing body finds the project in substantial conformance with the Sacramento Countywide Design Guidelines and recommend its approval to the Approving Body.

<b>B.</b>		<b>Miscellaneous</b>
<b>C.</b>		<b>Report Back on Previous Reviews</b>
<b>D.</b>		<b>Report on Projects To Come</b>
<b>E.</b>		<b>Other Business</b>
<b>F.</b>		<b>Reports from Staff</b>