



**ACTION SUMMARY  
SUBDIVISION REVIEW COMMITTEE  
May 7, 2020 at 9:00 AM  
(Teleconference-Video)**

**ANNOUNCEMENT**

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to the public. Temporary procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Members of the public are encouraged to submit public comments electronically. Public comments will be distributed to members of the Board and filed in the meeting record. Public comments may be related to a specific agenda item number or for a matter that is not posted on the agenda, referred to as an "off agenda" item.

**How to make a public comment**

- Email [BoardClerk@saccounty.net](mailto:BoardClerk@saccounty.net). Include agenda item number and it is optional to include first and last name.
- Mail or drop off at 700 H Street, Suite 2450, Sacramento, CA 95814

**How to view or listen to a meeting**

The meeting will be streamed live through BlueJeans Events. Members of the public may watch and/or listen to the meeting as follows:

- Video/Audio from a PC: <https://primetime.bluejeans.com/a2m/live-event/yzxwdjat>
- Video/Audio from a mobile device: <https://primetime.bluejeans.com/a2m/live-event/yzxwdjat> (Enter Event ID Code: **yzxwdjat**)
- Teleconference (audio only) dial: (415) 466-7000 (Enter PIN Code: **5314644#**)

**How to access meeting material**

The on-line version of the agenda and associated material is available at <http://sccob.saccounty.net>. Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

**How to request an accommodation**

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or [BoardClerk@saccounty.net](mailto:BoardClerk@saccounty.net) prior to the meeting.

**Meetings are held monthly every 1st and 3rd Thursday**

<b>Members:</b>	<b>Department/Company:</b>
Brian Holloway	Chairperson
Manuel Mejia / Joelle Inman	Application Processing Section
Tony Santiago / Javier Zaragoza	Site Improvement and Permits Section
Chris Hunley / Megan Floyd	Environmental Management
Amy Nygren / Michael Hambrick	Sacramento Metropolitan Fire District
James Hicks	Sheriff (alternates voting with Fire District)

(All Members were present)

- ✓ Called meeting to order.
- ✓ Introductions were made.
- ✓ No items were continued.
- ✓ Oath was administered.

**PUBLIC HEARING ITEMS**

**1. [COMMITTEE TO CONSIDER APPROVAL OF APRIL 16, 2020 ACTION SUMMARY](#)**

9:06 AM Committee Action: Joelle Inman/Tony Santiago - Approved as recommended.

AYES: Brian Holloway, Joelle Inman, Tony Santiago, Megan Floyd

NOES: None

ABSTAIN: None

ABSENT: Michael Hambrick

RECUSAL: None

(PER POLITICAL REFORM ACT (§ 18702.5.))

**2. [PLNP2019-00380 – WEST ELKHORN TENTATIVE PARCEL MAP TENTATIVE PARCEL MAP AND DESIGN REVIEW](#)  
Supervisory District(s): Serna**

**APPLICANT: Fit Development, LP – AGENT: RFE Engineering, Inc. – Property Located On The East Side Of Metro Air Parkway And North Of West Elkhorn Boulevard In The Metro Air Park Special Planning Area, In The Natomas Community.**

**ASSESSOR'S PARCEL NO:** 201-1020-039

**ENVIRONMENTAL DOC:** Exempt

**REQUEST:**

Tentative Parcel Map To Divide Approximately 16.9 Acres Into Four Parcels In The Metro Air Park Special Planning Area.

A Design Review To Comply With The Countywide Design Guidelines And The Metro Air Park Landscape And Design Guidelines.

9:18 AM Committee Action: Joelle Inman/Tony Santiago – Recognized the exempt status of the request; approved the Tentative Parcel Map and Design Review, subject to the findings and conditions listed in Attachment 2.

AYES: Brian Holloway, Joelle Inman, Tony Santiago, Michael Hambrick

NOES: None

ABSTAIN: None

ABSENT: Megan Floyd

RECUSAL: None

(PER POLITICAL REFORM ACT (§ 18702.5.))

**MISCELLANEOUS**

**3. STAFF UPDATE**

9:19 AM Committee Action: No updates were made.

**4. COMMITTEE MEMBER COMMENTS**

9:19 AM Committee Action: No comments were made.

**5. PUBLIC COMMENT**

9:19 AM Committee Action: No public comments were made.

Adjourned at 9:19 a.m.